



ASSIGNING TICKETS TO PRIZE DRAWINGS IN BEANSTACK

Using the Website

1. Log in to your account at MenomoneeFallsLibrary.Beanstack.org.
2. Select your reader.
3. View the Current Challenges tab and then select Return to this Challenge.
4. Under the Challenge name, click on the Ticket Drawings tab.
5. On this page, you can see how many tickets you have left to spend, the grand prize drawing options, and how many tickets you've already assigned to the different drawings.
6. Add more tickets to the drawings by clicking on the blue Add Tickets button.

Using the App

1. Open up the app and make sure you're logged into your account.
2. Select your reader.
3. From the homepage, scroll down to Current Challenges and click on the banner to open.
4. Look for the Drawings icon and click on it.
5. On this page, you can see how many tickets you have left to spend, the grand prize drawing options, and how many tickets you've already assigned to the different drawings.
6. Click on the images to learn more about each drawing, see how many tickets you've already assigned to each drawing, and add more tickets using the Add Tickets button.